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**USAID/AFRICA BUREAU ACTIVITY**  
**Quarterly Program Report for the Period**  
**January – March 2005**



Submitted by:

**American Institutes for Research**

With:

**Education Development Center  
Juárez and Associates  
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## **I. Objectives**

The EQUIP1 Africa Bureau Associate Award was signed on September 30, 2003, and includes five activities for the USAID Africa Bureau:

### **Regional West African Sesame Street Model**

The goal of this study is to examine the feasibility of executing a Sesame Street project in West Africa. EQUIP1 will provide the information needed to make an informed decision about the value of investing in a Sesame Street project in the region. This feasibility study will assess whether and how Sesame Street, possibly in conjunction with other complementary media-based interventions, such as Education Development Center's Interactive Radio Instruction (IRI) programs in Guinea and Nigeria, could serve the early childhood/early primary school education needs of the West Africa region. The study will focus on the countries proposed by USAID (Benin, Ghana, Nigeria, and Senegal).

### **Community Radio Program**

The radio program —Ku Mudzi Wangu: “*In My Village*” — will provide community-level radio education support as a pendant companion to the central government support for provision of education in HIV/AIDS-affected countries. “*In My Village*” will be developed on a pilot basis in its first two years, in eastern Zambia (with the expectation of trans-border application with Malawi) to explore implementation in a trans-boundary context. Rationale for the target area include the desire to build on Zambia's successful and well supported Interactive Radio Instruction services, Education Broadcasting Services as a production NGO in Lusaka to model activities on, and the successful School Health and Nutrition small grants activity in Eastern Province that serves as a streamlined model for successful support to community-led interventions.

### **West Africa Mobile Task Team Model**

A new West Africa Mobile Task Team (MTT/West) modeled on the University of Natal Southern MTT for HIV and Education will be adapted specifically to meet the needs of West African countries. Once the new entity is established, funds will support provision of strategic and implementation planning for HIV response in education services to West African MoEs. Funds will also provide support for the West Africa MTT-model (MTT/West) to facilitate training of the technical consultants by the University of Natal MTT/South, to document and disseminate the MTT/West replication experience, and to seek additional funding partners for the West African institutional base of the MTT/West (not exclusively from) among agency members of the UNAIDS Interagency Task Team on HIV/AIDS and Education (IATT).

## **Lesotho**

In response to the difficulties of Lesotho's herd boys, EQUIP1 will undertake an assessment of the current status of education access, quality, and equity for the herd boys and the activities and projects of the Government of Lesotho, donors, multilateral organizations, and NGO's and select an intervention in collaboration with the Government and Lesotho Distance Training Center that targets the educational needs of these young men by providing them with life skills that will enable them to break the cycle of poverty.

## **Swaziland**

EQUIP1 will assist the OVC population of Swaziland in breaking the cycle of poverty, HIV/AIDS, and orphanhood. Activities include an initial assessment of current efforts to address the needs of the OVC, including UNICEF's efforts focused on school-feeding programs and community children's centers, to identify best practices and lessons learned. Following the assessment, EQUIP1 will pilot a community-based intervention targeted at increasing the abilities of communities to integrate OVC into their social nets with the ultimate goal of decreasing their vulnerability and breaking the cycle of poverty and disease.

## **I. Overall Progress**

### **Regional West African Sesame Street Model**

USAID has informed EQUIP1 that it has decided not to move forward with this activity at this time.

### **Zambia Community Radio Project (ZCRP)**

The project continues working successfully with communities that have developed proven and successful responses to some of their most pressing problems. These "easy to replicate" development success stories are featured each week on the popular local radio show *In My Village*. RANET donated radios that allow the villages to establish listener groups with the help of ZCRP that provide very useful feedback.

This quarter, training workshops were organized for ten villages on beekeeping for honey production following the broadcast of a program that elicited a great deal of interest. In addition, a small grants program has been launched with the help of a local Chipata based partner, Mama Rula, a group that will work closely with ZCRP to introduce modern bee keeping to the Chipata district, offer training, give loans for initial purchase of bee hives, supervision and a guaranteed buyer at the going market rate.

The projected cross-border expansion into Malawi has gained momentum this quarter, and negotiations are underway to see how this can best be achieved.

### **West African Mobile Task Team (MTT/West)**

This quarter started with a major retreat for the MTT/West team in Senegal. A great deal of ground was covered, both in terms of strategies and practical operational planning. The MTT/ West continues to focus its activities on the recruitment of new members, training, pursuing contacts with regional networks, Ministries of Education, and USAID missions.

Translation of key documents for training toolkits is proceeding. Mapping of regional resources available to MoEs for interventions to contain and prevent HIV/AIDS has been completed this quarter and is being translated.

A successful meeting was held in Dakar with representatives of the USAID Africa Bureau Education Division and EQUIP1. There is a possibility that there might be some additional funding available for MTT/West activities.

USAID missions in Senegal, Mali, Guinea and Benin have all expressed interest in MTT/West services. Avenues for availing of these services are being explored. Collaboration with MTT/South continues.

### **Swaziland**

The needs assessment for education of out-of-school older orphans and vulnerable children continues in designated areas. This is undertaken at the behest of NERCHA by Sebenta and the Lutsango Lwabomake. Thirteen communities in four regions have been assessed so far.

Facilitators for teaching have been identified by the communities and have undergone a one-week training workshop organized by Sebenta's regional officers at Sebenta headquarters.

Arrangements are also underway for the purchase of textbooks and classroom supplies.

## **II. Specific Activities this Quarter**

### **Zambia Community Radio Project (ZCRP)**

This quarter has seen the project move to a higher level in terms of listener groups, community participation, partners and media recognition. In addition, following strong favorable feedback from one of our bee keeping shows, the project moved forward on an experimental small grant honey producing project developed in coordination with a local Chipata based partner, Mama Rula. Currently 10 area villages are participating in this innovative program.

Based on both formal (regular feedback from project installed listener groups, and assessment visits) and informal feedback (visits and requests by representatives from communities), it can be said that the *In My Village* Programs continued to gain the overwhelming support of the people of Chipata and Lundazi. Both partner stations, Breeze and Chikaya, kept up with broadcast schedules, though productions fell behind due to the Christmas and New Year breaks. Despite a production slowdown in the first month of the year, the project was still able to meet its broadcast targets with both partner stations broadcasting 13 original new shows as per our broadcast schedule

As we enter our second year the project has also made progress on the expansion and replication of the project into the border country of Malawi. Towards that end, project personnel followed up with authorities at the Malawi National Aids Committee (NAC) and the Ministry of Information and Tourism (MoI&T) both continue to express strong interest and support for the proposed Malawi project. The opening of a sister project in Malawi will ensure that the project's themes and objectives of mitigating the HIV/AIDS pandemic using multi-sector approaches, including poverty eradication, education and health, Voluntary Testing and Counseling, agriculture and income generating activities, will benefit a much larger target population. Close partnerships between the communities, project staff and radio stations on either side of the border will help to reinforce and improve each countries program.

The *In My Village*, (Mmudzi Watuu /Chiakaya Chithu) programs have had a great impact on the target audience in Zambia. Participants and listeners are not only excited to hear their voices and stories broadcast , but are thrilled to be learning something new each time a show is aired. One thing worth noting is our growing list of project partners and the vital role they play in helping the project meet our objectives. Local partners like RANET and Mama Rula are helping us to expand the project's impact and move us even closer to the people we serve.

### 1. Production and Broadcasting

Two original *In My Village* recordings are produced and broadcast every week on both Breeze 99.6 FM in Chipata and on the Chikaya Community radio in Lundazi. During this quarter, project personnel and our radio partners were able to maintain our broadcast schedule. In total, over the quarter, 13 original Village programs were broadcast in Chipata and while 13 shows were also broadcast in Lundazi, only 12 were original.

However, with the added task of forming and maintaining new listening groups, the addition of new partners, new media outlets including the *Zambian Daily Mail* and *VOA*, expansion activities into Malawi and the generally higher expectations that the community and authorities now have for the project, we are becoming increasingly worried that our human resources may not be able to keep up with the added demands.

Also, due to the Christmas and New Year breaks, the project fell behind its production schedule. During this quarter, the project had to depend on its reserve program supply to ensure that broadcast expectations were met. By mid-February, the staff noted that production was falling behind schedule.

Due to long distances and occasional breakdowns in communication with our partner station in Chikaya, we became particularly concerned about our dwindling reserve program bank for Lundazi-based programs. In order to address this problem, ZCRP has offered a short term contract to a highly qualified technical assistant who will work exclusively on the production and editing of the Lundazi programs.

While the shows continue to cover a wide range of innovative activities, the shows that seem to have garnered the most interest featured:

- Cattle Herding
- HIV/AIDS ( VCT, Home Based Care,)
- Wine making
- Sewing Machines
- Traditional Birth Attendants
- Bee Keeping

#### Broadcast and Media Partners

##### (1) Chikaya Community Radio Station

Radio Chikaya has recently received new production and transmitting equipment from OSISA of South Africa as part of a grant to increase their coverage. Once installed and operational, it is our understanding that the Chikaya Community Radio Station will significantly increase coverage area, thus extending our reach well beyond our present audience. We will continue to monitor this situation and where possible, offer project assistance to ensure that the station continues to increase its capacity and skills.

The *In My Village* core producer remains committed to working on project shows despite increasing responsibilities as the Chikaya Program Manager. Due to training and support offered by the project, the producer has now acquired basic skills in computer audio digital editing and this has been invaluable to the project. Unfortunately, few staff members at Chikaya have similar skills and the producer's busy schedule often makes it difficult to ensure his availability when needed, therefore the project has temporarily engaged a technical assistant charged with overseeing the editing of the Lundazi based programs.

Despite long distances, relationships with the station remain excellent. Chikaya has continued to air our one hour programs on Sundays at 9:00 hours with a repeat broadcast on Tuesdays at 18:00 hours.

(2) Breeze 99.6 FM

The wider coverage enjoyed by Breeze 99.6 FM makes it possible for our village program to reach large population centers both in the Eastern Province and in parts of Western Malawi. Breeze 99.6 FM broadcast signal reaches beyond Chipata district and has a significant audience in parts of Chadizwa, Katete, Sinda, Mfuwe and Petauke districts. Additionally, recent trips to the border region in Malawi confirmed that it is amongst the popular radio stations in west central Malawi. This is becoming increasingly important as the project readies itself for expansion into a second country.

Having our own local office in Chipata has made regular contact with Breeze easier. During the quarter, we strengthened our relationship with our assigned “Our Village” producer, who has now become more engaged in the production process of each show. Out of the last 12 programs produced, he has been fully involved in editing each show with our own ZCRP technical assistant.

Additionally, the CEO of Breeze has become a trusted advisor to the project. During the quarter, he has been instrumental in the drafting of our Malawi strategy and has been invaluable in helping us to present project expansion ideas to friends, colleagues and government officials in Malawi.

(3) Radio Network Zambia (RANET)

We are happy to report that the chairman for RANET has again pledged support for the project by promising to donate more radios. Additionally, RANET is planning to begin operations shortly in Malawi. RANET seems interested in exploring our collaborative efforts to include our future work in Malawi.

(4) Other Media

The project has successfully developed important partnerships with local and international print, radio and television media. During the quarter, the project continued to work closely with the *Daily Mail* of Zambia in the development of a weekly *In My Village* print feature which will make its debut next quarter.

The VOA local correspondent completed production of two short features filmed in December. These two features were included in two recent episodes on the VOA weekly television health program, *Healthy Living* which is broadcast throughout Africa via the SABC Africa channel.



In March, project staff met with the Director of Programs for First Voice International of USA in Lusaka. EDC has been accepted as a member of a consortium looking at how to help develop additional community radio stations and accessing the Worldspace digital radio band. Training for this will be held in May and will involve a number of key partners including The Zambia Community Media Forum, PANOS, Media Institute of Southern Africa, Zambia Media Women Association, RANET, Ministry of Agriculture and others.

## 2. Training

Project employees have expressed an interest in benefiting from additional training. Together, management and staff will be reviewing personnel needs in hopes of providing appropriate training opportunities to qualified staff. The following training needs have already been identified:

- Project and financial management
- Accounting packages
- Monitoring and evaluation, especially on the use of maxda data software
- Digital editing
- Advanced radio program production

Many of these training needs will be addressed as we develop new training programs for the Malawi project start-up. For instance, joint training of Malawi production staff in Chipata is currently being developed with staff and our radio partner Breeze FM.

Our Evaluation partner Juarez and Associates will be providing on-the-job M&E training to their local representative during the next quarter.

## 3. Personnel

During the quarter, the project coordinator met with EDC Africa's new Chief of Party in Lusaka. Administrative issues were discussed ranging from the HIV/AIDS policy to the EDC handbook. The project staff was assured that ZCRP staff members were indeed considered to be a part of EDC Africa.

The current staff level for the project is as follows:

- Manager
- Accountant
- Coordinator
- M & E Assistant
- Technical Assistant

- Part time Technical Assistant –Lundazi
- Task Assistant
- Care Taker

#### 4. Monitoring and Evaluation

The project has long benefited from a collaborative arrangement with Juárez and their local representative who has been charged with:

- Preparing data collection instruments, including questionnaires, observation guides and checklists
- Carrying out interviews and observations in the Chipata and Lundazi Districts
- Entering data and managing data files
- Sending all instruments and data to Juárez and Associates for examination and quality control
- Assisting project personnel during recording of program segments in villages
- Assisting with the production of radio programming
- On a regular basis, transmitting data to the senior evaluation specialist via e-mail
- Preparing detailed monthly activity reports

In addition to these tasks, the representative has also taken on the responsibility for the formation and training of our radio listening clubs and developing mechanisms for obtaining regular feedback forms and analyzing data from these groups.

A great deal of information has been gathered by our M&E work. A sizeable amount of data has been obtained and stored. Analysis remains to be done. A coding system has been forwarded by Juárez and Associates and we are awaiting the technical advisor's next visit to help us to make the best possible use of the information at our disposal.

During the quarter 11 villages within the Lundazi district were profiled. Additionally, Chipata, Katete and Mambwe districts each had one village profiled

#### Some notable achievements:

- In Zizwe village of Chipata, chief Mpezeni's area has come up with an initiative to start an adult literacy class following the Mcheleka village radio show aired on 2<sup>nd</sup> January 2005 whose theme was adult literacy education. According to the class mentor, 17 female and 5 male adults have so far registered. The lessons started in February 2005, and are being conducted in a make shift building that also serves as an IRI center. The volunteer teacher is offering lessons and is overwhelmed with the increasing number of female

adults who have been making enrollment inquiries. The same village had earlier started an IRI center, after listening to our debut program from Kangombe village.

- Zanini village of Lundazi has also recorded a steady rise in requests from other villagers to be trained in an agro-forestry venture featured in one of the shows. Fourteen other villages had their members trained in agro-forestry and the growing of fruit trees. The village headman confirmed this development during an impact assessment visit to the village.

Other villages in Chipata, Lundazi, Katete, Sinda, Chadiza and Mambwe districts have reported similar trends.

During recent impact assessment visits to the offices of a number of non-governmental organizations in Lundazi and Chipata, our M&E assistant noted the following achievements:

- We learned from the Lutheran World Federation (LWF) Lundazi manager more than 14 villages had requested their services as described in a recent *In My Village*” show.
- Kamtowa and Mabviyamba villages among others have asked for help to replicate a food storage bins project that was presented in the Ramanse village show aired in March 2005.
- The coordinator of Reformed Open Community Schools (ROCS) disclosed that the chiefs of both Samuye and Vakaza villages have written to her organization for help to begin community schools in their respective villages. The villages approached ROCS following the Malembe and Kachiwala village radio shows in which it was mentioned that ROCS has been providing the village community schools with learning materials such as text books, and some school supplies.
- A peer educator of Care Zambia Chipata and of Care Zambia Lusaka reported that during their monitoring and evaluation visits in eastern province they saw that there was a great appreciation of *In My Village* programs. Both mentioned that whenever a question is posed to any villager within the listening area of Chikaya and Breeze on radio programs, they would first mention the *In My Village* show. They told us that the program has become synonymous with development in the rural areas.

### Listener Groups

As noted last quarter, the donation of 100 wind-up radios by RANET has enabled the project to develop a listening club strategy that has so far proven to be both

popular and productive. In each site, villagers designate members of the listening group and assign roles and responsibilities to group members.

During the quarter fourteen additional listener groups were formed and provided with a solar wind up radio set during recordings of shows. Each has been encouraged to listen to every *In My Village* show and to provide the project with regular feedback.

So far the response rate has been very good, at least for our Chipata based groups. An initial rapid analysis has shown us that out of 33 listener groups formed in Chipata, 28 have submitted at least one report. Perhaps more importantly, the 28 groups that have responded have a combined program response rate of 75%. That is each of these listening groups is providing responses to 3 out of every 4 broadcast shows.

Meanwhile, the Juarez technical advisor has continued to guide the M&E technician and is in the process of developing computer applications and training programs which will permit us to more easily record, enter and make use of the tremendous amount of data that is currently being collected.

In addition to the formal radio listening clubs, we are happy to report that our partner radio station Breeze has requested that we help them distribute an additional 500 radios throughout the district.

## 5. Small Grant Program and Bee Keeping

Among the ZCRP's shows that have elicited the greatest positive response has been the one from Makoa village on bee keeping for honey production. Following the broadcast of this show, many villages responded positively, expressing an interest in replicating Makoa's experience. In Makoa, the village uses traditional methods to start bee hives for honey production. However, there are more modern methods which can be employed and which promise to significantly increase harvest yields over a period of time.

During the quarter, ZCRP learned of a local group, Maluwa Honey who wished to introduce modern bee keeping to the Chipata district for honey production. We learned too, that this group was willing to work closely with ZCRP to offer training, credit for purchase of initial bee hives, supervision of hives, harvesting support and a guaranteed buyer at going market rates for all honey produced by participating villages.

ZCRP next identified 10 villages in the surrounding area. Each chosen village had participated in the "In My Village" Radio Programs and each has an active ZCRP listener club. Additionally, each has demonstrated a spirit of community project building.

ZCRP next met with each of these villages, explained the proposal and arranged for training for those villages wishing to participate. Each participating village identified 3 people to participate in the bee keeping training. The villages too have been informed that they will need to take out a loan worth ½ of the cost of the bee hives (150,000 Kwacha per hive). ZCRP has agreed to provide the other 50% cost for the hives.

Following a project sponsored training program, each participating village received 6 modern bee hives at a cost of 300,000 Kwacha per hive. ZCRP has agreed to pay Malua Honey half this amount or 900,000 Kwacha per village, while each village has taken out a loan to Malua for the remaining 900,000 Kwacha. Maluwa has agreed that the villages can repay their debt with proceeds from the first harvests. Once the debt is paid, villages will be free to sell their honey to any buyer but it is hoped that they will continue to sell to Malua who has promised to purchase all honey produced at the going market rate and to assist in the harvesting of the honey.

A joint training supported by Mama Rula and ZCRP was held in March and was graced by His Royal Highness Senior Chief Nzamane. Over 30 participants from the 10 participating villages attended.

While it is too early to draw a conclusion, the response to this experimental small grant project has so far been excellent. Since the training session and the broadcast of the special *In My Village* shows produced to explain this small grant program, numerous villages have expressed their disappointment that they were not selected to participate. Many of these have indicated that they would like to be included during the next wave of training even if the project was unable to provide any financial support.

## 6. Project Expansion: Malawi

Following review of The Malawi-Zambia *In My Village* Radio Partnership Concept Paper that was submitted to the National Aids Commission (NAC) and the Ministry of Information and Tourism (MoI&T) in December, EDC was invited to return to Malawi to continue discussion on implementation plans and start-up design. In March, the EDC project director returned with the CEO of Radio Breeze to meet with representatives of the NAC, MoI&T, Malawi Broadcasting Corporation (MBC) and the Malawi Communications Regulatory Authority (MACRA). All expressed interest in moving forward on the design of the project and all encouraged EDC to move quickly to the start-up phase. Towards that end, a draft MoU to be signed by the project and MoI&T was discussed with Mr. George Mwale who has been designated by the Permanent Secretary with the task of developing this document.

- The project idea has been warmly received by all key players in Malawi and we look forward to a successful replication of project activities in Malawi in the near future. Of particular interest is Malawi's expressed desire that we

also explore the possibility of developing a community radio station in the border town of Mchinji. Key representatives from MoI&T and MBC also expressed interest in visiting the project in Chipata and we have promised to arrange this visit during the next quarter. Meanwhile, the project director will be visiting Malawi in May to finalize the MOU and to begin procedures necessary for officially registering the project in Malawi.

### **West Africa Mobile Task Team (MTT/West)**

The first quarter of 2005 began with a stimulating retreat of the MTT team in Senegal. Part of February was spent on administrative issues related to revisions in planning and budgeting. At the end of February, a very helpful meeting of USAID Africa Bureau/SD Education Division, AIR and ACI took place in Dakar. Field activities resumed in early March. These included a mission by an ACI consultant in the context of her resource mapping work, one to Mali from March 15 to 18 and a second mission to Guinea from March 28-31. A second mission to Mali by the ACI project director with two MTT/West members took place from March 28 to April 1, 2005.

#### *Promote and strengthen collaboration among stakeholders and create an increasingly favorable environment for MTT/West*

The missions to Mali and Guinea made it possible for MTT/West representatives to maintain contact with international and regional partners and to make initial contacts with other new or potential partners. The following international and regional partners were contacted or re-contacted during these missions:

#### Mali

*UNAIDS/Mali:* Consultants made several contacts with the UNAIDS Country Coordinator in Mali who is a strong proponent of MTT/West activities. There have been several contacts with the coordinator in Mali and in Dakar to keep him abreast of developments in the growth of MTT/West and to get his on-going advice on how to proceed in Mali.

*World Bank, Mali:* MTT/West had two contacts with the Lead Public Health Specialist and one with the Education Specialist for the World Bank, in Bamako, so as to inform the Bank of proposed MTT/West activities, to understand their priorities, and to invite them to participate in an upcoming MTT/West meeting in Bamako with key Ministry of Education representatives and partners working in HIV/AIDS and Education.

*Bristol Myers Squibb, Secure the Future:* An ACI consultant made contact with the Deputy Director of STF, to discuss BMS/STF funding and priorities, and to explore possibilities for future funding of government or NGO initiatives in the field of HIV/AIDS and Education.

*ROCARE/ERNWACA:* There were several meetings and conversations with the coordinator of ERNWACA/ROCARE during the first quarter of 2005. MTT/West is particularly interested in promoting HIV/AIDS and Education research in the region to provide MoE with sorely lacking scientific data on which to base management, program and policy decisions. Two possibilities for collaboration include MTT/West-ERNWACA/ROCARE training of HIV/AIDS and Education researchers as well as helping to develop an advocacy document for HIV/AIDS and Education research in the region.

### Guinea

UNAIDS/Guinea: During her mission to Guinea the ACI Consultant made contact with the UNAIDS Country Coordinator, to provide him with additional information on MTT/West and future collaboration.

### MTT/South

MTT/West has maintained e-mail and telephone contact with the MTT/South co-coordinator and had the pleasure of working with an MTT/South consultant, who participated in MTT/West's January retreat.

### Information presented on MTT West

During the retreat in January, participants developed documents to better define and describe the specific MTT/West Vision and Mission. These documents were presented during the meeting with USAID in Dakar in February and served as the basis for a one page MTT description in both French and English, tested during missions to Mali and Guinea. An MTT/West member also used the English version during a recent non-MTT/West consultation in Ghana, to begin attracting interest for eventual MTT/West activities in that country. This document has been sent to AIR and is currently being refined for future use. (See annex I - MTT/West Raison d'Etre.)

### Information gathered on related activities being planned by other regional or international organizations

*ERNWACA/ROCARE:* Advised MTT/West of their intention to organize training for HIV/AIDS and Education researchers in July in Mali in collaboration with ADEA and the UNESCO Clearinghouse. MTT/West is exploring ways of participating in or supporting this training with information and materials.

*World Bank/Mali:* Representatives were most interested in MTT's work, particularly in how it might help Mali to develop its strategic plan for Education. They underlined the urgency of having the MoE produce a credible strategic plan upon which all other support from the Bank for HIV/AIDS activities in the Education Sector would be based. World Bank indicated that while they could not provide financial support for MTT/West

activities as such, they would certainly be able to support MoE initiatives arising from consultations with MTT/West through local MAP funds.

*World Education:* ACI has an ongoing consultative relationship on the development of a crosscutting HIV/AIDS component within the Government of Mali's Basic Education reform project. ACI continues to assist World Education with the design and implementation of HIV/AIDS-related activities in the areas of curriculum development, teacher training and community participation. While this is not a MTT/West financed activity, it provides ACI with useful contacts with department heads within the MoE. These activities have raised ACI's and MTT/West's visibility and have generated interest in the issue of mitigating the impact of HIV/AIDS on the education system through systemic reform

### 1. The Winter School

After much discussion and strategizing, the MTT/West team is seriously considering postponing the Winter School originally proposed for July 2005, until 2006. This will allow the team to concentrate on work with MoE in West Africa during Year Two. This will mean that participants who come to the 2006 Winter School will bring documentation on their experiences working with MTT/West which will encourage other governments to invite MTT/West participation in their HIV/AIDS-related management activities. The postponement of the Winter School will also make funding available for in-country activities in Mali and Guinea until such time as the USAID Missions can find funding to buy into MTT/West activities.

### 2. Mobilizing Supplementary Resources

USAID/Senegal has committed to channelling approximately \$35,000 to MTT/West through Family Health International (FHI) and a sub-agreement is being prepared between ACI and FHI that will allow USAID/Senegal to do so, for MTT/West activities with the MoE/Senegal. Mali and Guinea have both indicated that they do not, at the moment, have buy-in funds available, though the activities of MTT/West are of great interest to them. USAID/Mali had agreed to cover the costs of a half day MTT/West information meeting with representatives of the Malian MoE, development partners involved in HIV/AIDS and Education and NGOs working in the field in April or the first half of May. Benin indicates it has funds available for MTT/West activities and The Gambia thinks that World Bank funding might also be available for MTT/West activities there in the future.

### 3. Website

ACI is currently interviewing several companies and consultants to choose those who will update its website. The new site will allow for a large section on MTT/West as well as linkages to other websites such as MTT/South, ADEA, the UNESCO Clearinghouse, UNICEF and new USAID websites where people can obtain additional information on HIV/AIDS and Education.



*Strengthen and expand the initial MTT/West team*

A major MTT/West meeting took place in Saly, Senegal in January, 2005. A subsequent mission to Bamako from March 28 through April 1, 2005, brought the Project Coordinator and two members of the MTT/West Team together in Bamako. Discussions on MTT/West during this mission were later communicated to the third member of the core team in Dakar. Contacts made during these missions are reported in Section III.

Two MTT/West members have been working on the design of a half-day meeting with key MoE representatives and partners in Mali scheduled for early to mid-May. An MTT/West version of the "12 steps" document used as the basis of MTT/South interventions is being developed by an MTT/West team member and was discussed during the January retreat with the MTT/South consultant.

Several potential resource people have been identified who may serve as consultants or team members to strengthen MTT/West. They include Mamadou Bane, who holds a pH. in Educational Planning from the USA and is currently working in the Malian Office of Planning and Statistics. His skills are currently underused and he could be a strong candidate for future MTT/West membership.

In Senegal, the former Dean of Inspectors of Education, Mr. Younoussa Diaw, currently retired, made an excellent presentation to the MTT/West retreat. He is interested in the work MTT/West is doing and might well be a consultant who could be included in MTT/West working teams.

Three other key people have been identified as potential consultants to reinforce the MTT/West team in the areas of communication, translation and documentation. They include:

- Ms. Bougouma Fall, translator and editor, who would replace a staff member who has taken a job with the UNAIDS Regional Office in Dakar
- Ms. Lika Berghauser, former UNESCO HIV/AIDS staff in Dakar
- M. Bernard Verchuren, communications specialist for various UN agencies

ACI will follow up with interviews of all these candidates in the next quarter.

Launch MTT West in-country activities in 4 countries

Work through USAID Missions to establish contact with MoEs in three countries:

1. Contacts in Mali

The two major missions to Mali in March by MTT/West helped renew and expand contacts and promote MTT/West activities in that country. MTT/West members were also involved in these missions and their follow up.

A two and a half-hour session with Malick Sene, head of the *Haut Conseil de Lutte Contre le SIDA* (High Council for the Fight against AIDS) was a key step for MTT. The meeting helped to insert MTT/West activities into Mr. Sene's vision of Education Sector activities, which he considers to be of prime importance.

Discussions with Christine Sow of the USAID health team made it clear that health funds for HIV/AIDS could not currently be used to support HIV/AIDS activities in Education.

In discussions with Jo Lesser, USAID's Education team leader, while her support for the MTT/West concept is quite strong, it also became clear that there were currently no Education funds available to support MTT/West activities with the MoE in Mali. However, USAID/Mali did agree to fund a half-day meeting between MTT/West, key Ministry of Education Department Heads, representatives of other agencies and NGOs working in HIV/AIDS and Education. The meeting to be held in the next quarter would promote interest in the MTT/West model and facilitate the beginning of effective collaboration.

This idea was then discussed with Bonaventure Maïga, advisor to the Minister, who expressed keen interest in MTT/West activities and gave his full support to the idea of an introductory meeting. He requested that USAID send a letter to officially launch the proposed half day meeting, and agreed to identify key MoE department heads to be invited.

Contacts made or renewed during these two missions to Mali included:

• **USAID**

Education: Jo Lesser (Education Officer)

Ibrahima Cissoko - (HIV/AIDS and Education)

Health: Christine Sow - (Health Team)

• **Government of Mali**

MoE: Bonaventure Maïga, Advisor to the Minister of Education,

Samba Doucoure and his Team (Decentralization)

Health: MOH - Dr. Maïga, Executive Secretary, CNLS

Haut Conseil de Lutte contre le SIDA

(High Council for the Fight Against AIDS) – M. Malick Sene, Head of the National Council on HIV/AIDS

- **UNAID**

Dr. Jean Louis Ledecq

- **World Bank**

M. Alu Seck (Education)

Ms. Tonia Marek (Health) of the World Bank.

- **NGOs**

World Education: Souleymane Kanté, Country Director,  
Claudia LaLumia, Administrative Director  
Djoukou Coulibaly, Director of Programs

GTZ: Dr. Témoré Toulenta, Correspondent for the MOE

Groupe Pivot Santé-Population : Souleymane Dolo, Executive Director

IEP/Katy: Maria Keita  
Debbie Fredo

## 2. Contacts in Senegal

MTT/West has moved forward slowly but surely in Senegal with approval of an ACI sub-agreement with FHI. While this is not exclusively for MTT/West activities, the subagreement includes between \$30,000 and \$35,000 for Senegal MTT/West activities through June 2006. Once this agreement is signed, activities in Senegal will commence. In the meantime, ACI has maintained contact with Pape Sow (USAID Education Section, Senegal) and Malick Sembene of HIV/AIDS focal point for the MoE.

## 3. Contacts in Guinea

The USAID Mission in Guinea has an agreement with MTT/South that pre-dates the creation of MTT/West. Under this agreement, a study tour to Southern Africa for 30 representatives of the MoH was organized in July 2004. Two MTT/West consultants participated in this study tour as a first step in passing the Guinea activities over to MTT/West. It was agreed that MTT/South and MTT/West would carry out a joint mission to assist the Guinean MoE in their strategic planning as a follow up to their study tour. The transition of support to Guinea from MTT/South to MTT/West was to take place during this mission. MTT/West's operations in Guinea have been on hold while waiting for this meeting to take place.

An MTT/West member met with Guinean HIV/AIDS focal point for the MoE. Dr. Balla Camara, during his visit to Dakar (March, 2005). That contact allowed ACI to

follow up on discussions that took place during previous contacts in South Africa and Mbour, Senegal. MTT/West's commitment to work in Guinea was reaffirmed.

During her visit to the USAID mission in Guinea from March 29 -31, the MTT/West consultant was informed that the request for the MTT/South mission had to originate from the MoE and that an invitation had not yet been forthcoming. ACI is in discussion with all concerned in an attempt to remove any obstacles that may exist to this mission.

Contacts made during the consultant's March mission to Guinea included:

USAID Mission:

- Natasha de Marken, Education Officer, USAID, Guinea
- Marisol Perez, Education Team, USAID, Guinea
- Amadou Tidiane Diallo, Education Team, USAID, Guinea;
- Francesca Nelison, Health Officer, USAID Guinea
- Elizabeth Kidjo, Health Team, Guinea

Guinea Ministry of Education: -

- Dr. Balla Camara, Santé Scolaire, MOE, Guinea;
- Dr. Bayo, Santé Scolaire, MOE, Guinea
- Mme. Dienaba Diallo, High School Teacher and consultant to Santé Scolaire
- Alpha Mahmoudou Diallo, Director General of the Institut National de Recherche Action Pédagogique
- Saidou Souaré, Head of Mission, Project Coordinator, Santé Scolaire
- Thierno Ibrahima Diallo, Deputy Director of Education for All

Guinea Ministry of Health:

- Dr. Mahawa, CNLS
- Dr. Dramé, MOH, CCM member
- Dr. Mohamed Mahy Barry, National Director, Ministry of Public Health

GTZ contacts:

- Dr. Mohamed Sylla, National Coordinator, Programme Santé et Lutte Contre le SIDA
- Dr. Aissatou Dieng, Technical Assistant, Fight Against AIDS component
- Sabine Abelfoni, Technical Advisor for Management and Quality, Fight Against AIDS

#### 4. Contacts in Benin

MTT/West has been advised that the USAID Africa Bureau/SD Education Division has been promoting interest in MTT/West involvement in Benin in the context of their two year bridging plan. MTT will set up this collaboration with the appropriate representatives of the Benin mission during the month of April.

## 5. Contacts in The Gambia

Follow up conversations between ACI project director with the head of the National AIDS Secretariat (NAS) on MTT/West activities with MoE in other countries have been of interest to the head of the NAS.

It is also important to note that ACI has maintained close working relations with the Gambia in the field of HIV/AIDS over the years. In recent months ACI has supplied The Gambia with over a hundred HIV/AIDS related videotapes for use in awareness raising in each of their six regions. ACI has been asked by the NAS to submit proposals for technical assistance in the areas of media training, IEC/BCC/planning and revision of the National AIDS policy which has not been revised since it was originally written in 1989.

This may eventually lead to concrete activities with the MoE in The Gambia with possible World Bank funding.

ACI Data bases including annotated directory of contacts in Senegal, Mali and Guinea

It is essential for MTT/West to keep track of contacts made and resource people identified in each country. This needs to be an on-going activity that is updated each month. ACI's information specialist has created a comprehensive database to include this and other essential MTT/West information. The database was presented to USAID and AIR during the February meeting in Dakar. The system is not yet operational, and our information specialist has moved on to another job. ACI will be recruiting a new staff member to ensure the maintenance of the databases. ACI's former information specialist will assist in facilitating the hand over of the system.

### Provide for on-going assessment and planning of MTT/West activities

#### 1. Communication

The project director maintains frequent e-mail and telephone contact with members of the MTT/West core team in Burkina and Bamako and meets a regular basis with the MTT/West team member based in Dakar. MTT/West members are routinely copied on correspondence and systematically consulted on next steps. The project coordinator maintains regular contact with team members and consultants on administrative and financial matters and is ACI's intermediary with AIR.

On the senior staff level, Nancy Devine, Senior Program Development Advisor, Lillian Baer, ACI Co-Director and Gary Engelberg, ACI Co-Director and MTT/West Project Director maintain regular contact and discussions on issues of policy and general orientation of MTT/West, including its position in relation to other ACI activities.

The MTT/West Project Director maintains periodic contact with MTT/South co-coordinator through regular e-mail correspondence and phone calls.

ACI regularly submits its quarterly reports and responds in a timely manner to requests from EQUIP1 for specific information and reports.

## 2. MTT/West Retreat

In January, 2005, based on recommendations made during the October 2004 meeting of the team in Bamako, ACI organized an MTT/West retreat in Saly, Senegal. The retreat focused on updating the team members on recent activities and providing current information on HIV/AIDS and education issues. It also concentrated on clarifying the MTT West Vision and Mission, preparing strategies for the implementation of the workplan, and discussing the proposed Winter Course. Finally, the retreat allowed participants to examine some of the materials translated from the MTT South experience to be adapted to the MTT West context.

The meeting included participation by the project Director and Administrative Coordinator, members of the MTT/West team, two local education experts, the MEN Senegal HIV/AIDS focal point, a local consultant for translation and adaptation of MTT/South documents and a member of the MTT/South team.

Presentations included a progress report to date on MTT/West's Resource Mapping project by our Dakar-based consultant and information on the care and support of orphans and vulnerable children by Dr. Ngagne Mbaye, founder and Director of *Synergie Pour l'Enfance*. Ibrahima Bob, ACI's Information/New Technologies Officer presented a newly developed draft database tool for the management of MTT West program information. A panel discussion with local education experts included Ousseynou Dia (Former Director of Higher Education), Younoussa Diaw (former Dean of Inspectors of Education), and Pape Sow (Education Officer, USAID/Senegal and former head of Educational Reform for the Ministry of Education). The panel covered overall education sector realities related to access and quality, other challenges and opportunities and the start up of MTT activities in Senegal. The panellists shared their perceptions of the epidemic's impact on the system and made an enormous contribution to the team's understanding of the complexities of the post-French colonial education system, particularly in Senegal. A session with Professor Malick Sembene (Director of the Division of School Health, and HIV/AIDS focal point for the MOE, Senegal) focused specifically on the strengths and needs of current HIV/AIDS activities in the Education Sector and on strategies for introducing MTT's consultations.

Dhianaraj Chetty, Advisor on Education & Development for MTT/South provided a wealth of information based on his experience on the approach used in Southern and

Eastern Africa. Chetty's presence also provided the opportunity to discuss upcoming plans for a joint MTT/South - MTT/West Mission to Guinea.

Alpha Boubacar Diallo MTT/West team member, developed and presented a conceptual framework for the MTT West project and Fatim Louise Dia (ACI) made several presentations on different issues related to the epidemic, including a very informative session on voluntary testing and counselling (VCT).

A session on the MTT West Accomplishments and Challenges presented by Gary Engelberg, MTT West, Technical Director, highlighted the concrete headway that has been made to date and outlined the challenges yet to be met in the coming year.

Discussions about the future Winter Course underlined the importance of establishing an emotional as well as an intellectual connection between the winter course participants and the HIV/AIDS issue. The team also agreed that there is a need to provide basic scientific information and to build capacity of the course participants especially in regards to planning in order to assist them in developing strategies for the response.

Initial introductions as well as exercises aimed at pinpointing expertise and skills within the team strengthened MTT/West solidarity. The retreat produced greater commitment on the part of team members to the mitigation of the impact of HIV/AIDS on the Education sector and created momentum for the implementation of MTT/West activities.

Based on team member experience and skills, each member was given a specific role and responsibilities that are linked to the implementation of the project.

The identification and recruitment of additional consultants and resource persons with backgrounds in education to reinforce the existing team was noted as a priority. Other key priorities included finalizing the database and collecting and entering data, finalizing French translation of reference documents, organizing work sessions with the MOE/Senegal, identifying the best entry point within the MOE/Mali, meeting with the AIR/USAID delegation, and preparing the winter course content, venue, participant list and additional donors. At that time, ACI was awaiting news from MTT/South on the joint mission with MTT/West that would prepare the hand over of activities in Guinea.

Important progress was made during the meeting in highlighting strategic issues and rendering MTT/West even more operational.

### 3. Meeting of USAID/Africa Bureau/SD Education Division, EQUIP 1 and ACI-MTT/West in Dakar, Senegal

February 21 and 22, 2005, members of USAID's Africa Bureau/SD Education Division accompanied by the EQUIP1 Africa Bureau Portfolio project manager met

with ACI's MTT/West Technical Director, ACI Assistant Technical Director, MTT/West Team Member and MTT/West Program Coordinator at the ACI offices in Dakar, Senegal.

Initiated by USAID, these meetings allowed the Education Division to learn more about ACI, the implementing institution, and to have an update on the approach developed and the progress made to date in laying the foundations for the development of an effective response to HIV AIDS in the education sector in West Africa: MTT/West. ACI also learned about USAID's priorities and concerns as well as possible support from the Africa Bureau.

Key presentations were made on ACI's work and accomplishments in West Africa, progress made on the development of MTT/West including vision, mission, strategies, and work plan as well as progress made on global and regional funding and technical resource mapping, and the MTT/West data base developed by ACI. USAID provided information on a variety of education initiatives currently being implemented in Africa and did a short presentation on the Global Learning Portal. Representatives from Exegesis attended a session to propose their services in both Monitoring and Evaluation as well as in documenting the MTT/West Story.

The MTT/West Coordinator agreed to write an article on MTT/West for the USAID Education Division newsletter to help improve the visibility of this new structure.

This highly constructive meeting was characterized by a collaborative atmosphere and rich exchanges of experience and ideas for the successful implementation of MTT/West activities.

It was also agreed at this meeting that EQUIP1 would work with the USAID Africa Bureau Education Division to try and find additional funding for MTT/West's expanded work plan for year II and Year III.

#### *Development of support materials for MoE*

Finalize mapping of the financial and technical assistance resources available globally and regionally to MoE and how to access them

The ACI consultant continued work on global and regional financial mapping documents destined for use by MoE. The first edition of the mapping document will be limited to Senegal, Mali and Guinea. As MTT/West expands to other countries, the resource map will also be expanded. In order to complete work begun on this document in August 2004, it was decided to have the consultant travel to Mali and to Guinea because it proved too difficult to get sufficient and accurate information by phone, e-mail or fax. A final draft of the resource mapping document was submitted at the end of March 2005. It is currently being reviewed and prepared for translation into French.



*Generate political will in the area of HIV and education in the region and interest in MTT/West services*

In the first quarter of 2005, the missions to Mali and Guinea included important contacts that helped to generate political will and interest in MTT/West services in Benin and The Gambia.

*Provide support to MTT/West activities*

The ACI administration has continued providing effective administrative and logistic support for MTT West activities including:

Preparation and organization of a five-day retreat of the MTT/West core team in Saly Portudal, Senegal.

Preparation and organization of a two-day meeting of the Dakar-based members of the MTT/West Team with members of USAID's Africa Bureau/SD Education Division accompanied by the EQUIP1 Africa Bureau Portfolio project manager.

- Organization of missions to Mali and to Guinea to complete work on resource mapping for Ministries of Education in the sub region.
- Organization of a mission to establish and reinforce contacts with the USAID mission, the MoE and other education partners in Mali.

ACI also provided support in the form of procurement of equipment required for the ACI/MTT/West offices including the acquisition of a computer for the MTT Documentation system.

Program Coordinator Valerie Moulay-Omar began working as a full time consultant as of January 1, 2005. She now coordinates administrative, financial and logistical issues for MTT/West in close collaboration with ACI's administrative and financial offices. She has been applying improvements to ACI's financial system put in place with the help of a financial management consultant. The result has been the strengthening of ACI's administrative and financial systems to manage new MTT/West activities and respond to additional needs for support.

The recent recruitment of a local consultant to provide additional administrative assistance and secretarial support to the MTT/West team and to other ACI projects has added another strong link in the MTT management system as the scope of operations increases.

## Swaziland

### Needs Assessment for Orphans and Vulnerable Children. A Report on the KaGogo Centers.

#### 1. Introduction

Sebenta has been asked by NERCHA and the Lutsango Lwabomake to conduct an assessment study on the educational needs of out-of-school orphans and vulnerable children (OVC), in the following regions and communities:

Hhohho Region: Nkamanzi; Mvuma; Mahwalala and eZulwini (Nyonyane)  
Lubombo Region: KaLanga; Ngcina and Mambane  
Mankayane Region: Mambatfweni  
Shiselweni Region: Embangweni; Gwegwe, Sandleni, Sigengeni, Bhanganoma

The needs assessment started in the last quarter in three regions and five communities. This quarter, another region was added and an additional eight communities.

#### 2. Objectives

- To record and assess the training needs of out-of-school young adults who will be taught in the KaGogo Centers
- Identify facilitators for the out-of-school in accordance with the needs.
- Conduct an Initial Basic Literacy Training for the identified facilitators.
- Supervise, monitor and evaluate the progress of the classes after they have been launched.

#### 3. Methodology

##### *Composition of the Team*

A Sebenta Team consisting of a member of the Curriculum Department or her alternate and the relevant Sebenta Regional Officer visited the areas where assessments were to be made together with the relevant Lutsango Lwabomake Coordinator. The coordinator is responsible for mobilizing the community and gathering the learners together in the various KaGogo Centers for the team to assess their educational needs.

##### *Working Tool*

Sebenta designed and used a form where the following information on each child was gathered: name of child; name of the caregiver; their relationship; age of child; gender; his/her education level; the recommended Sebenta program the child may enter; name of the possible facilitator; status of the child (double or

single orphaned/vulnerable) as well as the status of the household, (a child-headed household or not).

#### 4. Findings

##### *Data Analysis*

- The team was able to find a total of 464 out-of-school people in the thirteen areas they visited, 208 females and 218 males.
- 200 were found to be under the age of 10 and 264 were over 10 years old.
- 214 had never been to school, 214 had been up to Grade 4, and 36 had gone up to either Grade 6 or 7.
- 362 were vulnerable in various ways.
- 44 were double orphans.
- 419 were from a Grandparent-headed household, 5 were from a child-headed home, 44 from households headed by other relatives.
- 58 were adults, so their parental status was not recorded.

##### *Facilitators*

The community was asked to identify people to be facilitators – those who had completed Form III for teaching Basic Literacy or Form V for teaching the Non-Formal Upper Primary Education (NUPE) course and was permanent residents of the area. All the communities with one exception provided Sebenta with the names of facilitators. The facilitators were sent for a week's Initial Training Course on Basic Literacy to equip them with skills to start Basic Literacy classes. The course ran from the March 28 to April 2, 2005; it was held at Sebenta headquarters and was facilitated by the Sebenta Regional Officers. (See annex II - agenda of the training program.)

#### 5. Observations

- As noted in the last report there is some confusion among the community members as to exactly which children should be brought to the centers, as most of the out-of-school children were already in school following the Ministry of Education's call that all children should go to school, although their school fees had not yet been paid.
- Also the communities brought a number of children whose ages ranged from 6 to 9 years old, whereas Sebenta offers literacy classes to the older orphans, age 10 years and older.

## 6. Challenges

The team was able to visit only five of the eight designated areas due to communication problems which made it difficult to contact areas to be visited.

### Delays in starting the exercise

- The Lutsango Coordinators have to mobilize, coordinate the community and gather the potential learners at the Centers for the Training Needs Assessment. This is a lengthy process so there were delays in securing dates to visit the KaGogo Centers.
- Some Coordinators are without telephones. This makes it difficult for Sebenta to reach them to plan the trips and follow-up visits.
- The Embangweni community did not provide Sebenta with the names of facilitators hence they were not trained.

## 7. Recommendations

- Communication and transport continues to be a problem. All the Lutsango Coordinators need cell phones for ease of communication, as well as vehicles.
- According to Sebenta's needs assessment results 419 of the learners need Basic Literacy education while 19 need Non-Formal Upper Primary Education (NUPE).
- The Regional Officers should do an on site Induction course for the facilitators of Embangweni and Sigengeni who were unable to participate in the training workshop. (See annex III - work plan and estimated budget.)

## III. Best Practices and Lessons Learned

At the start of the second year all of the activities continue to make progress. Advance planning, joint collaboration and flexibility are a must for a successful activity.

Two of the activities have been successfully concluded, and are in the process of preparing for the launching of their programs. But in both cases, transportation to remote areas is proving a problem: for the distribution of equipment in Lesotho and for accessing remote regions in order to do needs assessments for older orphans and vulnerable children in Swaziland.

The Zambia Community Radio Project (ZCRP) has some lessons learned and insights to report as it starts its second year of implementation:

Many local area Chiefs have expressed concern that they have been excluded during recording as the ZCRP staff seems to deal mostly with village headmen. It has been

suggested that recordings and interviews be organized with Senior Chiefs who can give greater insight on development issues within their Chiefdoms. For instance, in Lundazi, Senior Chiefs Mwase, Zumwada, Kapichila and others would like special *In My Village* shows which would allow them to better explain a wide range of development issues.

In Chipata, a program produced with input from Senior Chief Nzamane has incited other Chiefs to express their belief that they too should benefit from similar programs within their chiefdoms.

Additionally, other stakeholders including Government departments and NGO's have suggested that ZCRP should organize regular forums to better define and review collaborative efforts.

## **V. Analysis of Progress to Date**

EQUIP1 partners have completed the first quarter of the second year and activities are moving well and according to plan.

USAID has decided that at this time it will not move forward with the West Africa Sesame Street activity.

ZCRP *In My Village* is having a great deal of success and continues to partner with an increasing number of organizations.

A small grants program has been launched in beekeeping for honey production with the help of Mama Rula which has already provided training to participants from 10 villages.

The projected cross-border expansion into Malawi is eliciting enthusiasm from the authorities concerned and EQUIP1 partners are in contact with the National AIDS Commission and the Ministry of Information and Tourism to finalize arrangements.

At the start of the year during the course of a retreat MTT/West took stock of the past year and made plans and discussed strategies for activities during the course of the second year.

Also during this quarter there were trips to Mali and Guinea where previous contacts were followed up and new contacts made with regional stakeholders and donors. USAID missions in Senegal, Mali, Guinea and Benin have expressed interest in availing of MTT/West services. Avenues for funding are being explored.

In Swaziland, the needs assessment for the provision of basic education for orphans and vulnerable children is continuing in designated areas. A training workshop has been held for designated facilitators/teachers. The launching of classes is expected during the next quarter.

## **Annex I**



### Our 'Raison d'Etre'

MTT/West is a mobile, multidisciplinary team of experts whose mission is to provide technical assistance to the Education Sector in developing a response to HIV/AIDS in West Africa.

In the context of the development of a multisectoral response, MTT/West contributes to the design and implementation of operational sectoral policies and programs that are **comprehensive** (including prevention, testing, care and support, work place issues, mitigation of the impact of the epidemic on the education system and management of the response to the epidemic), **integrated** (at all levels of the education system, including linkages between its different components and with other sectors), and **efficient** (program management).

### Advantages for the MoE

- ↑ Improvement of their response to the complex and dynamic nature of the HIV/AIDS epidemic
- ↑ Improvement of their capacity to attain their objectives of equity, girls' education, and education for all
- ↑ Contribution to the protection of the education system in terms of supply, demand and quality

### What Can MTT West Offer

Based on over ten years of experience in the response to HIV/AIDS in Africa and on lessons learned from a successful approach to HIV/AIDS in the Education Sector in Southern Africa, MTT West offers:

- ↑ experience in the context of the response to the epidemic
- ↑ pluridisciplinary expertise (from individuals and consulting firms)
- ↑ an approach that is both comprehensive and systemic
- ↑ strategic planning and implementation tools that have proven effective
- ↑ continual updating of knowledge and practices based on the latest information available

### Types of Activities

- ↑ Awareness raising on HIV/AIDS
- ↑ Advocacy/Policy Dialogue
- ↑ Assistance in the design of policies and programs
- ↑ Strengthening structures in the process of management of the epidemic
- ↑ Development of planning and management tools
- ↑ Skills transfer
- ↑ Development of networks for the exchange of information and experiences
- ↑ Assistance in mobilizing resources

### Guiding Principles

- ↑ Partnerships
- ↑ Client ownership of both process and results
- ↑ Participatory identification of needs and program development
- ↑ Ongoing assistance from program design through implementation, monitoring and evaluation
- ↑ Development and strengthening of local capacities and skills
- ↑ Sustainability
- ↑ Decentralization
- ↑ Comprehensive approach
- ↑ Capitalizing on accomplishments and lessons learned

### Our Partners

- ↑ USAID Africa Bureau/SD which supported the creation of MTT/South and MTT/West, and USAID country missions
- ↑ AIR (American Institute for Research)
- ↑ MTT/South (Mobile Task Team, HEARD, University of KwaZulu Natal)
- ↑ FHI (Family Health International)
- ↑ ROCARE/ERNWACA (promoting research on HIV/AIDS and Education)
- ↑ EDC (Educational Development Center) - for decentralization in Mali
- ↑ IIEP/UNESCO (International Institute for Educational Planning) for training of planners, IBE for Life Skills materials, and the IIEP Clearinghouse for documentation and research on HIV and Education
- ↑ ADEA (Association for the Development of Education in Africa) for training

### Contact :

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## Annex II

### Sebenta National Institute Ka Gogo Center Siswati/English Literacy Facilitators Initial Training Workshop March 28 – April 2, 2005.

#### 1. Workshop Description:

- 1.1 A workshop will be held in the Sebenta Conference Room. The workshop is designed to run for five days (one week), and will expose participants to numerous approaches in functional literacy and non-formal education. It is targeted to qualifying Center Caregivers (GCCs) who will provide basic literacy and non-formal education to OVCs in their Centers.
- 1.2 The workshop, will combine both siSwati and English facilitators solely for the purpose of cutting down on costs. It will also include Life Skills Education (LSE), and issues covered in LSE.
- 1.3 The workshop will focus on the need to enhance performance and skills in functional literacy education among participants. The emphasis of the workshop will be more on practice, and not on theory. The approach will insist on participation on the part of our facilitators.

#### 2. Workshop's Theme:

“Non-formal education and its challenges to OVC's and to Human and Social development”

#### 3. Workshop's Aims/Objectives:

Upon completion of the workshop, among various activities, participating facilitators are expected to:

- 3.1 Describe the concept of “Functional Literacy and non-formal education”
- 3.2 Demonstrate an understanding of courses offered in the Literacy Programme.
- 3.3 Discuss ways and means of using Literacy to improve OVC's social status and empowering them with basic everyday skills.
- 3.4 Use various teaching aids as media of instruction
- 3.5 Equip facilitators with effective knowledge and skills in facilitating the non-formal classes.

**Workshop content /timetable:**

Day/Time	Topic/Activity	Facilitator
<b>Day One</b> 16.00 - 22.00	<ul style="list-style-type: none"> <li>Registration, Introduction, House Rules, Fears &amp; Expectations.</li> <li>Sebenta History &amp; Programmes</li> </ul>	Regional Officers RO Mank.
<b>Day Two</b> 0800- 1030	<ul style="list-style-type: none"> <li>Recap</li> <li>Concept of Functional Literacy</li> <li>Livelihood and Literacy</li> <li>Official Opening</li> </ul>	Participants R O Mank. RO BB/STK Sebenta Rep
1030- 1100	<b>T E A      B R E A K</b>	
1100-1300	<ul style="list-style-type: none"> <li>Conducting of the Pre-Evaluation/Placement Test.</li> <li>Learning Days &amp; Time</li> <li>Class organization &amp; Management</li> <li>Role/Functions of Facilitators</li> <li>Lesson preparation &amp; Planning</li> </ul>	RO Mank.  RO MNZ/SDV  SCDL
1300-1400	<b>L U N C H</b>	
1400-1600	<ul style="list-style-type: none"> <li>Learner Centered Approach</li> <li>Participatory Approach to Learning</li> </ul>	RO Mank
1600-1630	<b>T E A      B R E A K</b>	
1630-1900	<ul style="list-style-type: none"> <li>Preparation of Teaching aids</li> <li>Kufundza Demonstration</li> <li>Tibalo Demonstration</li> </ul>	RO MB/PPK RO STK/BB RO MZ/SDV
<b>Day Three</b> 0800-1030	<ul style="list-style-type: none"> <li>Prayer &amp; Recap</li> <li>Kufundza Teaching Practice</li> <li>Tibalo Teaching Practice</li> </ul>	TR. Team
1030-1100	<b>T E A      B R E A K</b>	
1100-1300	<ul style="list-style-type: none"> <li>Introduction to Basic English Course and Demonstration</li> <li>Introduction to basic numeracy</li> </ul>	SRO Mank.
1300- 1400	<b>L U N C H</b>	
1400- 1600	<ul style="list-style-type: none"> <li>Introduction to Life skills</li> </ul>	SCDL
1600- 1630	<b>T E A      B R E A K</b>	
1630-1900	<ul style="list-style-type: none"> <li>Basic Numeracy teaching practice</li> </ul>	Team
<b>Day Four</b> 0800-1030	<ul style="list-style-type: none"> <li>Prayer &amp; Recap</li> <li>Basic English course Teaching Practice</li> </ul>	Team
1030-1100	<b>T E A      B R E A K</b>	
1100-1300	<ul style="list-style-type: none"> <li>Hygiene and Sanitation</li> </ul>	Health Educ.
1300-1400	<b>L U N C H</b>	
1400-1600	<ul style="list-style-type: none"> <li>Role of Literacy in Alleviating Poverty</li> <li>Discussions on Literacy</li> </ul>	RO HLT/NHL/ Participants  Team



1600- 1630	<b>T E A      B R E A K</b>	
1630- 1900	☉ Introduction of siSwati 2 <sup>nd</sup> Phase Reading material	RO Mank
<b><u>Day Five</u></b> 0745-0800 0800-0930 0930-1030	☉ Prayer & Recap ☉ Abuse ☉ HIV/AIDS Issues ☉ Games and Playtime	SWAGAA  R Sithole
1030- 1100	<b>T E A      B R E A K</b>	
1100- 1300	☉ First aid	Red Cross
1300-1400	<b>L U N C H</b>	
1400- 1600	☉ First aid	Red Cross
1600- 1630	<b>T E A      B R E A K</b>	
1630- 1900	☉ Class register and reporting system ☉ Evaluation	RO HLT/NHL
<b><u>Day Six</u></b> 08.00 - 10.00	☉ Prayer & Recap ☉ Certification ☉ T E A ☉ Departure	Participant NERCHA Rep

**Annex III****Workplan/Budget****KA GOGO CENTER LITERACY AND NON-FORMAL  
EDUCATION PROJECT****Workplan/Budget:**

<b>Activity</b>	<b>Supporting Activities</b>	<b>By Whom?</b>	<b>By When ?</b>	<b>Expected Outcome</b>	<b>Budgetary Costs in E0.00</b>
Baseline survey	<ul style="list-style-type: none"> <li>➤ Sample selection</li> <li>➤ Development of instrument</li> <li>➤ Data collection</li> <li>➤ Data analysis</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sebenta</li> <li>➤ Sebenta in consultation with NERCHA</li> </ul>	<ul style="list-style-type: none"> <li>➤ November</li> </ul>	<ul style="list-style-type: none"> <li>➤ Identification of centre caregivers to be trained as literacy providers</li> <li>➤ Profile of KaGogo Centers and caregivers</li> <li>➤ Sebenta facilitators close to Centers identified and linked to KaGogo</li> </ul>	<ul style="list-style-type: none"> <li>➤ E78025</li> <li>➤ Committed and done</li> </ul>
Selection of caregivers to be trained	<ul style="list-style-type: none"> <li>➤ Examine if caregivers meet criteria to be trained as literacy teachers</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sebenta in consultation with NERCHA</li> </ul>	<ul style="list-style-type: none"> <li>➤ January 2005</li> </ul>	<ul style="list-style-type: none"> <li>➤ Identified and notified about training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Committed and done</li> </ul>
Develop a TOT Basic literacy course	<ul style="list-style-type: none"> <li>➤ Synthesize trainee needs and decide on expected outcomes</li> <li>➤ Plan training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sebenta in conjunction with identified publics and in consultation with NERCHA</li> </ul>	<ul style="list-style-type: none"> <li>➤ February 2005</li> </ul>	<ul style="list-style-type: none"> <li>➤ TOT course developed</li> <li>➤ Materials for trainees developed</li> <li>➤ Dates and venue</li> </ul>	<ul style="list-style-type: none"> <li>➤ Committed and done</li> </ul>

	<ul style="list-style-type: none"> <li>➤ schedule</li> <li>➤ Produce training materials</li> <li>➤ Arrange date and venue</li> </ul>			selected and agreed upon	
Training of Caregivers	➤ Conduct training course	➤ Sebenta trainers and identified publics	➤ March 2005	➤ Caregivers skilled in basic literacy delivery	<ul style="list-style-type: none"> <li>➤ E68579</li> <li>➤ Committed and done</li> </ul>
Produce relevant readers materials and manuals	➤ Adopt readers materials that suite OVCs and reproduce them	➤ Sebenta	➤ April 2005	➤ Readers materials produced and packaged	➤ E49200
Distribution of readers materials	➤ Delivery of learning materials to KaGogo Centers	➤ Sebenta field personnel	➤ April 2005	➤ April 2005	➤ E15 000
Starting of learning	➤ Trained Caregiver facilitators deliver lessons	➤ KaGogo facilitators in consultation with Sebenta	➤ May 2005	➤ All identified KaGogo Centers provide literacy education to the OVCs	➤ E14 400 (monthly)
Training facilitators in Behavior Management, and Life Skill Education courses	➤ Conduct training course	➤ Sebenta and its publics	<ul style="list-style-type: none"> <li>➤ August 2005</li> <li>➤ November 2005</li> </ul>	➤ Skilled facilitators in managing behaviors of learners	➤ E156000.

Refresher Workshops	➤ KaGogo Centers will be monitored and any arising issues/facilitator needs pinpointed will be tackled through training	➤ Sebenta in conjunction with her identified publics	<b>December 2005</b>	➤ KaGogo facilitators trained on arising issues	➤ E78000
➤ Monitoring and evaluation	➤ Decide on M&E approach ➤ Design M&E tools and distribute to Centers ➤ Compile monthly reports ➤ Utilize tools  ➤ Liaise with NERCHA  ➤ Conduct field visits	➤ Sebenta  ➤ Sebenta and NERCHA  ➤ Sebenta  ➤ Caregiver facilitators  ➤ Sebenta  ➤ Sebenta/ NERCHA	➤ May 2005  ➤ May 2005  ➤ Monthly  ➤ Monthly  ➤ Monthly  ➤ June 2005 and after	➤ M&E plan  ➤ Tool ready for use  ➤ Regular reports  ➤ Response to changes and hiccups in activities  ➤ Open accountability  ➤ M&E	➤ E72 000